

New England Swimming 2008 Long Course Zone Team

CHAPERONE APPLICATION FORM

The 2008 Eastern Long Course Zone Championships will be held August 6-9, 2008 in North Bethesda and Rockville, MD (jointly sponsored by Potomac Valley Swimming and Virginia Swimming). This form must be completed and returned to Sherry Wingfield if you wish to be considered for the 2008 Long Course Zone Team Chaperone Staff. The Zone Coordinator (Sherry Wingfield), the Age Group Chair (Matt Craven) and Technical Committee Chair (Laura Matuszak) will select the 2008 chaperone staff with the assistance of the New England Swimming Board of Directors.

Please note that in addition to the application and fee, Chaperones MUST submit a CORI result. To obtain a CORI, in most cases, the applicant can go to their own local Police Department with a photo ID and request one (there may be a small fee and usually will be done for residents only). A brief form including name, address, previous address, etc. will need to be completed and in many cases, it only takes about 10 minutes and CORI verification is printed, which should be sent with your Zone chaperone application or sent to me at least one week prior to the trip. It is suggested to check with your local Police Department to confirm their procedure ahead of time.

ZONE TEAM CHAPERONE RESPONSIBILITIES

1. Attend scheduled team practices.
2. Attend any organizational meetings.
3. Actively participate in meet and hotel child supervision. Duties include the around-the-clock supervision of your assigned athletes, enforcement of curfews, enforcement of team trip rules, enforcement of safety rules.
4. Attend all team activities, meals, pool sessions and meetings.
5. Supervise the team at the pool and coordinate arrival, departure and meal times with the coaches.
6. Fulfill New England Swimming timing and officiating responsibilities.
7. Assist the coaches as requested.

Schedule

Depart Tuesday, August 5, 2008

Meet Wednesday, August 6 – Saturday, August 9, 2008.

Return Saturday, August 9, 2008 (some chaperones will return after trials on Saturday afternoon, some chaperones will return after finals on Saturday evening)

Mail Application to:

Sherry Wingfield, 419 Burts Pit Road, Florence, MA 01062. sherbw@comcast.net

PLEASE NOTE: Chaperones will be asked to supervise athletes of a DIFFERENT age group and/ or sex than their children attending the meet. In other words, a parent of an 11-12 girl attending the Zone Trip will be asked to chaperone 11-12 boys or girls or boys in another age-group (you will be able to travel to your child's pool, however, regardless of assigned group). In this way, swimmers will have the excellent opportunity to be chaperoned by adults who are not their parents.

Trip fee of \$150 covers room, board, transportation, and uniform.

(Please keep this sheet for reference)

CHAPERONE APPLICATION FORM

Personal Information (please print)

NAME: _____
Last First Middle

ADDRESS: _____
Street City State Zip

HOME PHONE: _____ **BUSINESS PHONE:** _____

FAX NUMBER: _____ **TEAM:** _____

E-MAIL ADDRESS: _____

TEAM APPAREL: (*S, M, L, XL, XXL*) **Shirt** _____ **Shorts** _____

CHAPERONE PREFERENCE (Please list your order of preference 1-3).

10 and Under _____

11-12 _____

13 and Over _____

MEDICAL CERTIFICATION/EXPERIENCE _____

TRIP FEE

\$150.00 per chaperone

Date of receipt

Emergency Information

Every effort will be made to contact family in the case of injury or an emergency. In the event that a family member cannot be reached, I give permission to the New England coaches and chaperones to act on behalf of me to seek medical treatment, and hold harmless the above as well as New England Swimming, Inc.

Signature of Chaperone

Date

Emergency Contact Name: (1st) _____

Day Phone: _____ Eve. Phone: _____

Emergency Contact Name: (2nd) _____

Day Phone: _____ Eve. Phone: _____

Name of Insurance Provider: _____

Group #: _____ Policy or subscriber # _____

Questionnaire:

1. Are there any special dietary restrictions that we should be aware of?
2. Are there any allergy issues that we should be aware of?
3. Are there any other medication issues that the coaches need to be aware of?
4. Are there any underlying medical issues that we should be made aware of?
5. Other concerns?

Waiver of Liability

I hereby release New England Swimming, together with their operators, agents, employees, consultants, and instructors from any and all claims from injury or damage that may be sustained by me or my child during participation in the Eastern Zone Age Group All Star Swimming Competition..

I represent hereby that I am in good health and capable of participating on the New England Zone Team and will not do anything which will injure myself or others while engaged in the programs. I will hold New England Swimming harmless in connection with my participation.

If an accident or injury occurs, I will give New England Swimming or their representatives permission to obtain medical attention and/or required treatment.

Chaperone Signature _____

Date _____

Code of Conduct

All swimmers participating on the New England All-Star Zone Team are expected to follow all of the rules and standards set by the coaches and the chaperones on the trip.

1. All participants must travel with the group at all times unless he or she has made other arrangements ahead of time that have been approved by the coaches. One is NEVER permitted to travel alone. Please use the buddy system at all times and stay with your assigned trip group.
2. All participants are expected to be on time for all team meals, team meetings and departures. Please check in with the chaperones at the assigned times. Failure to do so will result in your immediate return home at the expense of your parents.
3. A signed medical release is on file for the participants with the coaches. Any serious medical condition will be communicated to the parents of the participants as quickly as possible.
4. Please remember that you are representing New England Swimming and you are expected to present the best possible image of the team at all times. Polite courteous behavior will be enforced at all times.
5. There will be a swim vendor and a concessions area away from the pool deck. You are expected to let your chaperone know when you leave the deck to visit these areas and you must travel with a buddy.
6. Once the team has arrived at and entered the pool, no participant is allowed to leave the building until the time of team departure unless accompanied by a coach or chaperone.
7. No participant is allowed to leave the hotel for any reason other than team departures.
8. At the hotel, no swimmer should be in a room of the opposite sex for any reason.
9. Your chaperone MUST ALWAYS know where you are whether at the pool or at the hotel.
10. During rest times (from 1:00 p.m. – 4:00 p.m.) swimmers are to be quietly resting and/ or sleeping in their own beds with the doors closed. If swimmers who are not competing in finals wish to socialize, some chaperones will supervise you in a designated area. Absolute quiet must be maintained on our hall so that swimmers competing in finals may get their needed sleep before finals.
11. All swimmers are expected to be present at EVERY meal. You are to stay in the meal room with the team until you have been given permission to leave by the coaches. This is our time to share important team information with everyone. Please be respectful and stay with the group.

12. During non-sleep times at the hotel, all room doors must be propped open so that the chaperones can easily supervise activities in the rooms. Room doors will only be closed when swimmers are off of the hallway or sleeping in their own beds. At all other times, doors will be propped.

13. All swimmers must wear the New England Team uniform at all times at the pool. Swimmers must wear the team cap, suit, T-shirt, sweatshirt and shorts at all times when at the pool. NO swimmer is allowed to wear any team gear from his or her home club at any time.

14. All 11 & Over swimmers are expected to attend ALL sessions of the meet, whether racing or not. Swimmers must warm-up at every preliminary session, regardless of session participation and must warm-up at every finals session in which they are participating in an individual or relay event. Swimmers are expected to utilize proper championship meet warm-up and warm-down procedures for each event, show excellent team spirit at all times, and be role models within the LSC for championship meet behavior.

15. All swimmers are expected to follow the requests and rules set forth by the chaperones and coaches, including warm-up procedures and relay order.

16. The consumption or purchase of alcohol, smoking, or chewing tobacco, or use of any other illegal drug or substance of any kind will not be allowed. In addition, any team member found or suspected to be in the presence of others (regardless of team affiliation) partaking in any of the above activities will be subject to the same punishments.

These travel regulations have been set with your safety in mind. We want you, and future participants, to benefit from this experience in the most positive way. By working together and acting responsibly, every participant is assured a wonderful team event. **INFRACTIONS OR VIOLATIONS OF THESE POLICIES WILL RESULT IN A SWIMMER RECEIVING DISCIPLINARY ACTION OR BEING SENT HOME EARLIER THAN SCHEDULED AT THE PARENTS EXPENSE.**

I have read the policies and agree to enforce them in their entirety.

Chaperone's signature _____